

Procedure for the EFSAC Endorsement of Documents produced by an EFSAC Member

Foreword

EFSAC-Members wish to publish under their own name and under certain conditions technical documents, i.e. specifications, application guidelines etc. with the statement “Endorsed by EFSAC”.

This shall by no means create an activity competing or overlapping with the work going on in one of the European standardisation bodies CEN, CENELEC or ETSI. The only objective is to make technical documents, on which EFSAC Members have agreed, available for all interested parties without further delay. The statement “Endorsed by EFSAC” shall indicate that important associations active in the field support such documents.

If EN Standards on the same subject are subsequently published, the EFSAC Member will either withdraw the relating document or a new Endorsement will be created.

1. Introduction

EFSAC-Members have been active in setting up technical specifications for several years. They have also much contributed to the standardisation work currently going on in CEN and CENELEC.

However, in the field of Intrusion Alarm Systems, Mechanical Security Systems and Fire Protection Installations concerns were raised more and more regarding the delay of standardisation work within the European standardisation bodies.

Since important technical specification were desperately needed by the industry, ways for an acceleration of the standardisation work have been discussed within EFSAC which allow the introduction of documents agreed upon on European level within a short time. The result is the procedure described below.

2. Preconditions for an EFSAC-Endorsement

On request of an EFSAC-Member the Endorsement procedure starts if the following conditions are fulfilled:

- A real market need on European level is identified
and
- No activity in the particular field is currently going on in CEN, CENELEC or ETSI
or
- Stand-still agreements have been cancelled
or
- The progress of work is unacceptable, i.e. the target dates are exceeded by far
or

- Additional requirements concerning an existing CEN or CENELEC standard are necessary

3. Procedure for the Endorsement of documents produced by an EFSAC-Member

Each EFSAC-Member may propose the Endorsement of a document by sending a formal request to the secretary of EFSAC together with the document under consideration.

In case of all preconditions for an Endorsement, as indicated under 2, are fulfilled, the secretary will distribute the request and the document to all EFSAC-Members.

Their responses have to be sent to the secretary within six months by using the enquiry form enclosed as annex.

European associations other than EFSAC-Members can be asked for comments if they might be affected by the contents of the document. Such other associations will not participate in the EFSAC Endorsement voting process as described hereinafter.

If the result of the enquiry leads to the necessity for amendments of the documents in order to achieve sufficient support for Endorsement, all EFSAC-Members who have shown interest in the subject by expressing an opinion on the enquiry form must be willing to try and prepare an agreed final version of the document.

Either the original version (if no amendments needed) or the aforementioned agreed amended version of the document will be submitted by the secretary to the EFSAC General Assembly for formal Endorsement through voting in accordance with the Statutes, be it that the EFSAC Members who have abstained from expressing an opinion on the enquiry form shall not vote against Endorsement.

4. Implementation of an endorsed document

The EFSAC Member who submitted the request for Endorsement shall publish a document within six months after Endorsement has been decided upon with the statement “Endorsed by EFSAC”.

Simultaneously it shall advise its members to implement the document after a reasonable transition period.

If Endorsement is not achieved, the EFSAC-Member who has submitted the request thereto may publish the document without the statement “Endorsed by EFSAC”.

The final document has to be sent to the secretary for distribution to the members of EFSAC General Assembly.

REPLY FORM

“Name of Document”

Please return by date to:
Mieke van der Leegte, assistant, EFSAC
e-mail : secretariat@efsac.org
Fax: 00 32 2 706 82 53

- My Association agrees with this guideline and we support its endorsement by EFSAC Yes No

- We have the following comments :

.....

.....

.....

.....

.....

NAME
ASSOCIATION
TEL..... FAX
E-MAIL
DATE & SIGNATURE